

# CV-Library Integration

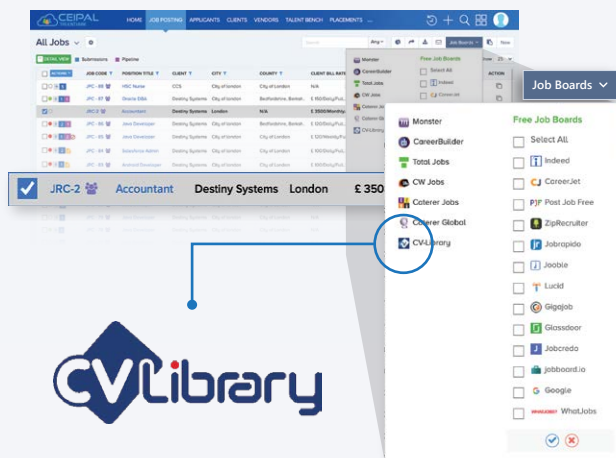
Access the UK's largest independent job board from within the CEIPAL platform. Our seamless integration with CV-Library allows users to post jobs and search the 15.8 million CVs in their CV database for the ideal candidate.

## How does it work?

### POSTING CAPABILITIES:

#### Seamlessly publish jobs.

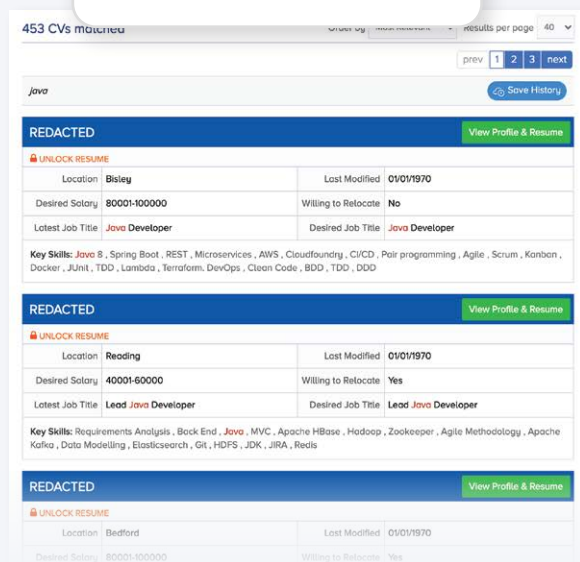
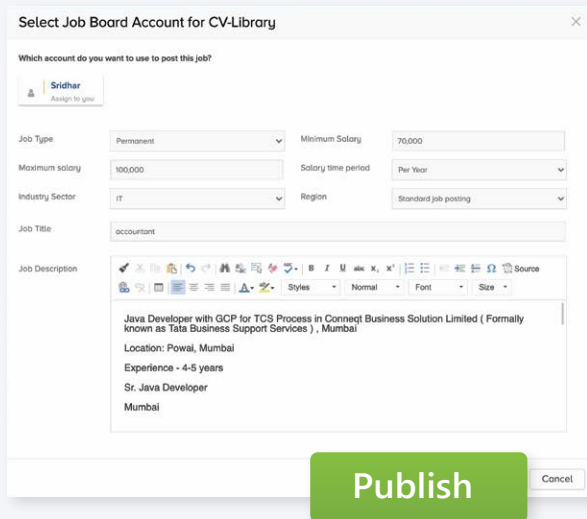
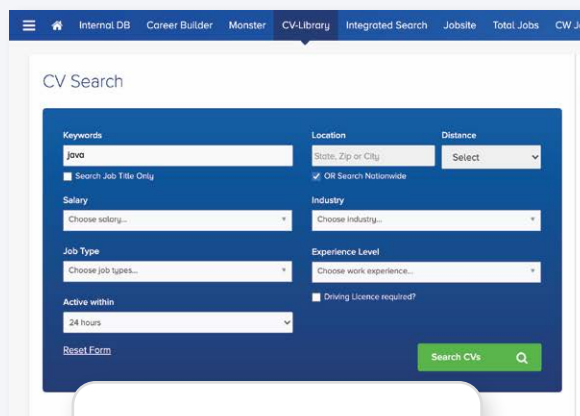
Instantly advertise your job to millions of candidates. Our CV-Library integration allows you to customize job descriptions and post requirements with a few simple clicks.



### SEARCH CAPABILITIES:

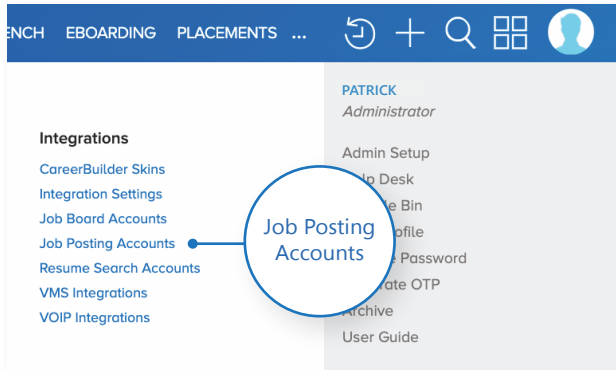
#### Find qualified candidates.

Access CV-Library's database without leaving CEIPAL. From one location, you can browse candidates and preview their qualifications and skills before paying for the resume.



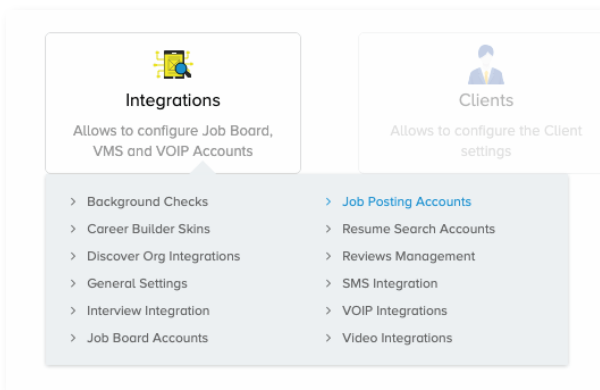
# How do I set it up?

- 1 Click your profile icon and select **Job Posting Accounts** under **Integrations**



OR

Visit **Admin Setup > Integrations** and select **Job Posting Accounts**



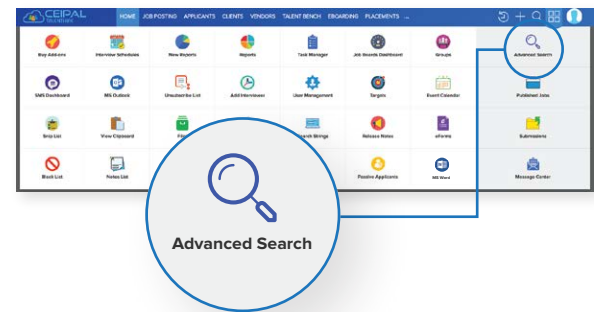
- 2 Select **CV-Library** and enter your login information

A screenshot of the 'CV-Library Account Setup' form. It contains three input fields: 'Name' with the value 'Sheila Mulrooney', 'Account Id' with the value 'sheila.m@ceipal.com', and 'Account Key' with a masked password '.....'. At the bottom right, there are 'Save' and 'Cancel' buttons.

- 3 Assign users and credits to get started!

# How do I use it?

- 1 Visit **Quick Links** and select **Advanced Search**



- 2 Select **CV-Library** and enter your candidate criteria

A screenshot of the 'CV Search' form. It includes several filter sections: 'Keywords' (with a text input 'e.g., Web Designer'), 'Location' (with a dropdown 'State, Zip or City'), 'Distance' (with a dropdown 'Select'), 'Salary' (with a dropdown 'Choose salary...'), 'Industry' (with a dropdown 'Choose industry...'), 'Job Type' (with a dropdown 'Choose job types...'), and 'Experience Level' (with a dropdown 'Choose work experience...'). There are also checkboxes for 'Search Job Title Only', 'OR Search Nationwide', and 'Driving Licence required?'. A 'Reset Form' link and a 'Search CVs' button are at the bottom. A blue circle highlights the 'CV-Library' link in the top navigation bar.

- 3 Browse the results and start recruiting!